

## **Our Policy Regarding Dental Insurance**

Whether you have purchased dental insurance on your own or your employer has provided it for you, you are fortunate to have it and we will go the extra mile to help you maximize your benefits provided by your specific plan. If you wish, we will also be glad to help you file your insurance forms which will save you considerable time and trouble. Your insurance company usually only pays a percentage of the fee, and this varies from plan to plan. Your dental insurance is not designed to pay the entire cost of your treatment, but it is intended to help cover a certain portion of the cost. A better term for dental insurance may be "dental assistance".

*Please remember, however, the financial obligation or dental treatment is between you and this office, and is not between us and the insurance company.*

On rare occasions, a dental insurance plan will require a "predetermination" or "prior authorization" for treatment, though most insurance companies do not require this. If they do, we will be happy to submit a treatment plan to your insurance carrier on request. In order for us to submit your form, we ask that you provide the following:

1. A copy of your insurance booklet or a copy of your insurance card.
2. A copy of a signed insurance form with the insured birth date, social security number, group or ID number, and the name of the employee, whichever is applicable.
3. A valid Driver's License.

I have read and understood the above.

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Signature

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Date